



# St. Stephen Catholic Secondary School

## Link Crew Program: Link Leader



April 30, 2018

You are choosing to apply to be a member the St. Stephen's Link Crew Leaders! Link Leaders are senior students who are good role models for younger students and who have been successful at our high school. Link Leaders' communication skills, leadership potential, responsibility, and personality have helped them succeed in the high school environment, and the lessons they have learned should be shared to help others succeed. You could have a tremendous influence on our new students and you will learn many valuable leadership skills in the process. Plus, it will be fun!!

What does a Link Leader do? Link Leaders are trained to work with the incoming grade nine class and other new students who are entering our school next fall. After the extensive training, the Link Leaders will run grade nine orientation before school starts in August. At the orientation, two Link Leaders will be given a small group of grade nines to work with that day and will be asked to befriend and to help that group during the first week of school with any challenges they may face. Periodically during the school year, Link Leaders will meet again with their student groups to touch base, discuss problems, and plan social activities. We know that the more contact a grade nine has with her/his Link Leader the more successful the grade nine will be.

Attached, you will find a Link Leader Application. If you are interested in applying, please fill out the **entire form** and turn it in by the deadline. Make note of the important dates below. You **MUST** be able to attend the dates listed below to become a Link Leader. Please put these dates in your calendar now! **If you cannot come to Link Leader training and Orientation Day you cannot be a link leader so be sure to talk to your family about planned summer holidays.**

#### For more information:

*If you have additional questions, please see one of the Link Coordinators: Ms. Driscoll, Ms. LaRonde, Mrs. Clark, Ms. Bellefontaine, Ms. Heffernan and/or Mr. Mann*

### **IMPORTANT DATES (KEEP THIS PAGE!):**

#### **Below are dates and events you MUST BE ABLE TO ATTEND as a Link Leader**

*Please make sure you are available to attend these events before you apply. Add them to your calendar NOW!*

- **Applications Due:** Wednesday May 9 @ 2:30 (submit to the main office)
- **May Try Outs:** Wednesday May 16, 2:30-3:30PM  
Note for current Link Leaders – your try out is running an activity for new LL! So don't forget to find a fun game to play and have all the materials you need to run it!
- **June Development Day:** Friday, June 8, 8:30AM-2:20PM
- **Link Leader Training:** Tuesday August 28<sup>th</sup> & Wednesday August 29<sup>th</sup> 8:30 am – 2:00 pm (both days)
- **Grade Nine Orientation:** Thursday August 30<sup>th</sup> (all day 8am to 2 pm approx.)
- **First day of school:** wear your Link Leader shirt and help grade nines with directions and questions
- Be available for many link activities during the school year.

**Keep this Page!**

***Don't hand your application in with this page attached!***

# Link Leader Application

## Link Crew 2018-19

**\*\*\*Due to the Main Office by 2:30 May 9\*\*\***

Name: \_\_\_\_\_

Current Grade: \_\_\_\_\_ pvncvc email: \_\_\_\_\_

T-Shirt Size: \_\_\_\_\_ (these would be unisex shirts and are provided at no cost)

Medical/Dietary Needs: (this is just for our information so that when we order food we know of allergies and it's helpful for us to know any medical needs for our Link Leaders; information will be kept confidential)

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Did you apply for a co-op placement next year? \_\_\_\_\_

**Please write a half to full page and attach it to the end of your application, of "Why I would like to be a Link Crew Leader."** You could also choose to be creative and explain your choice with a video, slideshow, picture, etc. Just be sure to attach it to your application (if it's in a digital format you can give it to us on DVD/USB/YouTube)!

### Teacher Recommendation:

**\*\*Please forward any specific concerns to any of the Link Coordinators by email.\*\***

Class	Teacher Signature	Good Standing?	Comments:
Period 1: _____			
Period 2: _____			
Period 3/4: _____			
Period 5: _____			

**\*Note: All Link Leader applications will be viewed and approved by Administration \***



# Link Crew Code of Conduct

As a member of the St. Stephen C.S.S. Link Crew, I promise to:

Please initial each line; your initial indicates you have read and understand the expectations for an SSCSS Link Crew Leader.

## 1. Show dedication and responsibility

- I will attend all Link Crew and team meetings/events and notify my Link Crew teachers if I can't make it.
- I will do my part in all Link Crew related activities.
- I will actively find answers to any Link Crew related questions.
- I will regularly keep in contact with my Crew throughout the year.**

## 2. Show respect

- I will deal with people and situations in a way that reflects positively on St. Stephen C.S.S.
- I will set a good example with my behavior—***in and out of school.***
- I will actively curtail bullying, especially against Grade 9s.

## 3. Show enthusiasm

- I will display a positive and spirited attitude toward our school.
- I will help Grade 9s see what a great place St. Stephen's is.

## 4. Show a commitment to the Link program

- I will be open to missing a number of classes during semester 1 and recognize that it is my responsibility to get caught up on missed work.
  - Dates include (but are not limited to): Link Follow Up Activities in semester 1 (1-2 periods per month), Mid October Full Day Student Conference, Early November Full Day Grade 8 Visits.
- I will attend all Link Leader Meetings
  - They will occur during lunch periods so that they do not interfere with after school activities.
  - If I cannot attend I will let Ms. LaRonde know. If I miss 2 meetings I will face consequences which can include being removed from Link Crew.

## St. Stephen Catholic Secondary School's Link Crew Behaviour, Drug, Alcohol, and Tobacco Policy

Each selected member of St. Stephen's Link Crew understands that the following policy exists. Any inappropriate behavior—including but not exclusively limited to possession of drugs, drug paraphernalia, alcohol, or tobacco; or use of drugs, alcohol, or tobacco—that comes to the Link Crew Coordinators' attention will result in an immediate review of said behavior and **could** lead to a leader's removal from Link Crew. SSCSS's Link Crew has a two-strike system. At the first offense, the student is suspended from Link Crew for 20 days. At the end of this suspension, the student may re-apply to Link Crew. If the student has another offense, he or she is removed from Link Crew permanently. These strikes accrue for the student's entire time in Link Crew. This policy adheres to St. Stephen Catholic Secondary School's *Student Code of Conduct* as well as Link Crew's philosophy that Link Crew Leaders "be a presence in school as models of positive behavior".

**As a St. Stephen Catholic Secondary School Link Crew Leader, I understand these policies and the consequences if I choose to violate them. I am aware that failure to adhere to these guidelines may result in my dismissal as a Link Crew Leader.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_