



## ST. STEPHEN CATHOLIC SECONDARY SCHOOL

300 SCUGOG STREET \* BOWMANVILLE \* ONTARIO \* L1C 3K2  
TEL: (905) 623-3990 \* FAX: (905) 623-9991

September 2018

Dear Parents/Guardians:

I am writing you at this time because your child is in grade 12. The final year of high school is exciting for senior students, and for their parents too, because it includes planning for the important transition to post-secondary life; this may include college, work or university.

It is also exciting because it culminates with important milestone events such as Senior Prom and Graduation. I offer the information in this package to help you plan with your child for events that lead up to graduation day.

On **Monday, October 29<sup>th</sup>, at 10 a.m.** there will be a mandatory meeting for all students intending to graduate this year. We will address the contents of this information package and highlight important events that lie ahead.

Another very important date for graduates is Thursday, April 18<sup>th</sup>, 2019: "Grade 12 Day". On this day, grade 12 students will be called down to the Guidance area in alphabetical groups, as is done on photo day. Staff will be on hand to assist students with the following:

- Grad Fee Payment \$30.00
- Grad Gown Sizing
- Yearbook Sales
- Final Valedictorian Voting
- Graduation Biography/Award Application Form
- Credit Counselling Update
- Last day to submit a Community Involvement Hours form
- Prom Ticket Sales \$85.00 (an additional Prom information sheet is attached)

It is important that grade 12 students plan to be at school this day. Setting this day as one clear deadline for a number of important tasks should assist students by simplifying their planning calendar. Knowing this date early in the school year should also help them budget for the payment of the grad fee and purchase of Prom tickets.

Also included in this mailing are two information sheets: “Grad Info Sheet” and “Prom 2019 Information Sheet”, and a Community Involvement letter. This information will be reviewed with your child at the October 29<sup>th</sup> assembly. All of these Grad and Prom details, including Prom forms, are also available on our website at [www.sscss.ca](http://www.sscss.ca) under the “Student/Events” menu.

As I noted earlier, the final year of secondary school is unique and important because students are preparing for key transitions in their lives, and the year will be marked by some memorable events. We work hard at St. Stephen to provide our students with good memories and with quality preparation for life after secondary school.

I am hoping the information offered here will assist you in doing some planning with your son or daughter.

If you have any questions, please feel free to contact us at 905-623-3990.

Sincerely,



Trevor Poechman,  
Principal